**Taro Intelligence**

英文レジュメは

**1～2ページ以内**にまとめる。

XX-X-X XXXXX-city, Chiyoda-ku, Tokyo, Japan 100-6328

Home:03-XXXX- XXXX Mobile: 090-XXXX-XXXX E-mail: XXXX\_XXXX@gmail.com

Objective

To obtain a position as a sales manager within HR industry.

Summary

* Over 10 years’ experience in direct solution sales for the Enterprise and Public sectors.
* Known HR industry in Japan well.
* Ability to design and develop services that satisfy client requirements.
* Experienced at managing project team members as a project leader.

Career History

**Intelligence, ltd., Tokyo, Japan** Sep 2008 – Present

**Career Division:** Recruiting Consultant

**Sales Manager**

* XXXXXXXXXX
* XXXXXXXXXX
* XXXXXXXXXX
* XXXXXXXXXX
* XXXXXXXXXX

(need more --- if you are working here for 6 years, there should be 6 years’ worth of duties / experience / examples)

Achievements:

* Achieved XXX million yen against 2008 Target of XXX million yen (Achieved XXX%)
* Achieved XXX million yen against 2009 Target of XXX million yen (Achieved XXX%)
* Achieved XXX million yen against 2009 Target of XXX million yen (Achieved XXX%)
* Achieved XXX billion yen against 2010 Target of XXX billion yen (Achieved XXX%)
* Achieved XXX million yen against 2011 Target of XXX million yen (Achieved XXX%)
* Achieved XXX million yen against 2012 Target of XXX million yen (Achieved XXX%)
* Achieved XXX million yen against 2013 Target of XXX million yen (Achieved XXX%)

**Japan Recruitment Service, Tokyo, Japan** Apr 2005 – Aug 2008

**Sales Division**

**Solution Consultant**

* XXXXXXXXXX
* XXXXXXXXXX

(Same comment as above)

Achievements:

* Achieved XXX million yen against 2005 Target of XXX million yen (Achieved XXX%)
* Achieved XXX million yen against 2006 Target of XXX million yen (Achieved XXX%)
* Achieved XXX million yen against 2007 Target of XXX million yen (Achieved XXX%)
* Achieved XXX million yen against 2008 Target of XXX million yen (Achieved XXX%)

**Tokyo Job Search, Tokyo, Japan** Apr 2001 – Mar 2005

**Direct Sales Division for Enterprise**

**Recruitment Advisor**

* XXXXXXXXXXX
* XXXXXXXXXXX

Achievements:

* Won President’s Award for Customer Service in 2003 and 2004
* Achieved XXX million yen against 2002 Target of XXX million yen (Achieved XXX%)
* Achieved XXX million yen against 2003 Target of XXX million yen (Achieved XXX%)
* Achieved XXX million yen against 2004 Target of XXX million yen (Achieved XXX%)

Education

University of Kanto Apr 1997 – Mar 2001

Bachelor of Economics

Qualifications

* TOEIC 850 (2005)
* IBM PC, Ichitaro, Lotus 1-2-3 and PCA Kaikei. Word, Excel, Power Point
* Nissho Bookkeeping 2nd grade